

# Privacy Notice

## Housing/Rural Housing Need Surveys



This Privacy Notice is designed to help you understand how and why Hambleton District Council is processing your personal data in relation to housing and rural housing need. This notice should be read in conjunction with the Council's [Corporate Privacy Notice](#).

### Who we are?

Hambleton District Council is a 'Data Controller' as defined by Article 4(7) of the UK General Data Protection Regulation (UK GDPR). Hambleton District Council is responsible for assessing housing needs and planning housing developments to meet demand. These surveys allow us to gather information to help assess housing needs within the district.

The Council has appointed **Veritau** to be their Data Protection Officer. Their contact details are:

Data Protection Officer  
Veritau  
West Offices  
Station Rise  
York  
North Yorkshire  
YO1 6GA  
Infogov.hambletonDC@veritau.co.uk // 01904 552848

### What personal information do you collect?

We will need to use and collect your personal data, this will include:

- Name
- Address
- Date of Birth
- Financial Information
- Contact Details
- Local Connection Details

### Why do we collect your personal information?

- To assist planning of new developments and services and reviewing current applications with identified demand
- To assess the housing demand in a specific area
- To ensure we deliver the right type and tenure housing to meet the identified need

### Who do we obtain your information from?

We will only gather your data from you on a completed housing need survey form.

### Who do you share this information with?

We will share a summary of you information including family composition, current housing and future need with approved providers on specific projects. Personally identifiable information, which could identify an individual, will not be shared. The information may be included within a Community Involvement Statement to support a planning application submitted to the Council.

### How long do you keep this data for?

| Data held                             | Retention period |
|---------------------------------------|------------------|
| Completed scanned Housing Need Survey | 3 years          |

### What is your lawful basis for processing this data?

Hambleton District Council relies on the following lawful basis to process your personal data:

UK GDPR Article 6(1)(e)

Processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the controller.

**For more information about how the Council uses your data, including your privacy rights and the complaints process, please see our [Corporate Privacy Notice](#).**